



# BELLEVUE PRESBYTERIAN CHURCH

Job Title	Department	Reports to	Status	Start Date
Director of Prayer+Care	Prayer+Care	Executive Pastor	30 hrs	2/1/2019

## Our Roadmap: Where BelPres is Going

BelPres is committed to bring Jesus' healing wherever we live, work, play, and learn. To do this, we are focusing on four areas: community, discipleship, racial justice and healing, and equipping and empowering all people. We strongly desire to reflect the kingdom of God and therefore encourage a diverse pool of applicants. We act because we believe. We love because we are loved by God.

## The Impact You'll Be Making

- Manage the Prayer+Care department (oversee budget, oversee benevolence fund, ensure team is aligned to roadmap)
- Advocate for the Prayer+Care team
  - Build a clear communication process from the P+C team to and from Exec Team through weekly reports and check-ins
  - Represent the P+C team at Executive meetings
  - Ensure that the P+C team goals are clearly articulated and championed to the congregation
- Identify areas for collaboration with other departments to better address the care needs of the church body and to better equip all church members to bring Jesus' healing wherever we live, work, play, and learn
- Attend executive meetings
- Lead in ways that enable the Prayer+Care team to thrive and are working together smoothly
- Empower the P+C team to use their gifts in the best way they can
- Sunday leadership involvement in worship

## Who We Are Looking For

### Skills & Knowledge

- Dynamic faith in Jesus Christ
- Experience in management
- Experience in caring for people in crisis, grief and loss
- Innovator, servant leader, humble, and pastor's heart
- Commitment to serving people of different cultures, ethnicities and generations

### Culture

- We Are One Team, Fully Present: Our communication is built on trust, and we are quick to give grace.
- We Are Intentionally Innovative: We aren't afraid to challenge the status quo.
- We Care Big: We assume good intent and have a bias for action and timeliness.
- We Do Hard Things: We believe in a God who calls us to work together and makes the impossible possible.

## How To Apply

Please fill out an application (found at [belpres.org/jobs](http://belpres.org/jobs)) and submit it along with your resume and cover letter to:  
**Annie Duncan, Executive Pastor** | [aduncan@belpres.org](mailto:aduncan@belpres.org) | 1717 Bellevue Way NE / Bellevue, WA 98004